



# VIKAS COLLEGE OF PHARMACEUTICAL SCIENCES

*Affiliated to Jawaharlal Nehru Technological University Hyderabad*

*Permitted by Govt. of T.S. & Approved by AICTE & P.C.I.*

RAYANIGUDEM (V) - 508 376, SURYAPET (Mdl.&Dist.), TELANGANA STATE

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## **6.5.1 Internal Quality Assurance Cell (IQAC) has contributed significantly for Institutionalizing the Quality Assurances strategies and Processes**

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## 6.5.1 Internal Quality Assurance Cell (IQAC)

IQAC in the institution was constituted with an assessment of academic, plan and monitor different activities which are significant to maintain and progress the quality of education imparted, also explicit in the quality policy of the institution. IQAC focuses on quality enhancement of teaching, learning, evaluation, research. Extension and consultancy opportunities.

The primary aim of IQAC is to develop a system for aware, reliable and catalytic action to improve the academic and administrative performance of the institution by periodic assessment of benchmarks for all courses for improvement of academic quality, identification of strong, medium and low pace performers and providing suitable academic attachments and assignments, strive towards holistic quality of both students and faculty, turn around strategies for resource mobilization for R&D, Consultancy and extension activities and enhance collaborative learning skills among stakeholders.

### Quality Policy

Involve to communicating for quality technical and management education ensuring global standards of excellence in teaching. Research and development.

### Vision

To build and ensure a quality culture aimed at all round excellence in the educational practices, processes and methods.

### Mission

- To be the driving force for ushering in quality to remove deficiencies and enhance quality.
- To channelize and systematize the efforts and measures towards academic excellence.
- To encourage the departments to establish student Learning-Centric environment to ICT tools for teaching and learning process and to inculcate value-based education system.
- To encourage the departments to organize Seminars, Workshops, Orientation and Faculty Development Program.
- To assess the annual progress of the departments through internal and external audit system.
- To ensure an effective and transparent operations to achieve excellence in Academic, Administrative and Financial activities.
- To develop an Institutional data base and documentation of the various activities leading to quality improvement.
- To ensure the adequacy, timely maintenance and smooth functioning of the support Structure

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## **Objectives**

- To develop a system for aware, reliable and quality action to improve the academic and administrative performance of the Institution.
- To promote measures for the institutional functioning towards quality enhancement through internalization of quality background and institutionalization of best practices.

## **Functions**

- Development and application of quality benchmarks/ parameters for the various academic and administrative activities of the Institution.
- Collection of the feedback responses from students, parents and other stakeholders on quality-related processes to incorporate the institution.
- Broadcasting of information with various quality parameters of higher education.
- Documentation of the various activities that can lead to the quality improvement. Organize the various workshops, seminars on quality related themes for skill set of faculty and students in the institution.
- Enhancing the Preparation of the Annual Quality Assurance. Report (AQAR) to be submitted to NAAC based on the quality parameters.
- To ensure a heightened level of clarity and focus in institutional functioning towards quality enhancement and internalization of the quality culture NAAC for Quality and Excellence in Higher Education.
- To promote measures for the functioning of the Institution towards quality enhancement through initialization of quality culture and Institutionalization of best practices.
- To act as a dynamic system in for quality changes in the Institution.

  
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## Internal Quality Assurance Cell (IQAC)


### Prospective Plans for 2020-25

The Internal Quality Assurance Cell (IQAC) of the institution is involved with various aspects of institutional policy making and planning process round the year, as per fulfillment of the vision of the institution. This includes both academic as well as administrative activities. Principal and IQAC Coordinator actively coordinates in the policy making process on an every academic progress. The In the IQAC Core Committee meetings policy planning aspects are discussed and appropriate resolutions adopted as per needs and requirement.

The perspective plan focusing 01 the institutional growth with a recent initiative for the period from 01 June 2020 to 31 May 2025, which has been duly. Approved by the college Governing Body. Initiating the various strengths, Research focus and challenges, identifying the weakness and opportunities of the institution.

### **CURRICULAR ASPECTS**

- To get the new post-graduate and under-graduate programs in various departments as per latest terminology for students.
- To introduce innovative creation based value-added/ career-oriented /short term courses.
- To conduct academic programs through collaborative mode with high standard industry and institution.
- To collect stakeholder feedback and implement the program as per the needs for the survival suggestions through advance training of students alter completion of the programme.
- To conduct academic audit every academic year ending for analyzing the progress.
- All Academic activity can done with efficient and capable Faculty through Appointment of teachers having high standard educational background and professional competencies, through a lair mode of selection process Taking necessary steps to upgrade different departments.

  
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- Taking initiative to introduce various add-on courses related to UG programs in departments having Diploma programs and also PG programs.
- To join with the AICTE startup & MHRD, the Entrepreneurship Development Cell will motivate the student to develop the startup ideas. The innovative ideas and projects are suggested to file the patent under the IPR cell recommendation.
- To conduct the Student Exchange Programs and Faculty Exchange Programs through signing and execution of MoUs, Assessing the outcomes of stakeholder feedback on curriculum and academic.
- Regular audit processes are adopting for proper remediation measures and proper monitoring of the teaching-learning process through involvement of the Departmental Advisory Committees (DAC) in every department.
- The DACs are frequently doing analytical discussions on the departmental examination results and make involvement of maximum student attendance in the classes.
- The Programme Assessment Committee Chairperson wills measures and ensuring the completion of syllabi by all course instructors in every semester.

## LEARNING RESOURCES

- To create Innovative academic infrastructure through CT facilitated classrooms, smart classrooms, computers with high speed internet connection, Smart boards, E-learning resources, well equipped laboratories, etc.
- To renovate and enhance the departmental laboratories with advance equipment and simulation software. Purchase of more computing and other laboratory equipment, replace the aging and outdated ones through govt. schemes like MODROBS given by AICTE.
- To provide *Wi-Fi* accessibility for all students in campus.
- Making awareness of various student centered-learning programs through collaborative mode.
- To make optimal use of the Research Laboratory, Center of Excellency lab, etc for both faculty and students.
- To handle various methodologies and provide easy access to all students from various forms of e-learning resources that are available in different platforms.
- Construction of more academic building blocks/annexes to accommodate the departmental modifications.

  
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- Motivation given to the faculty and students to get involved with the MOOCs courses and online courses.

## INFRASTRUCTURE UP GRADATION

- To renovate various academic, administrative, hostel buildings and also up grading indoor and outdoor sport facilities.
- To formulate the office work with an effective functioning mechanism
- To make procedures for establish an institutional Records Room
- To provide a designated and secured parking space for vehicles
- To provide high band width LAN arrangements for the computers in all academic Departments, office, laboratories, hostels and the IQAC.
- Intake capacity of the existing girl's hostel will be increased
- Maintain proper stock records and purchase sports/games equipments
- Acquirement of govt. fund for construction of certain blocks like hostel, Auditorium, academic blocks, boundary walls, etc.
- Providing Usable open spaces like grounds, lawn, pedestrian paths by filling vacant and open spaces Setting up a of a vermin/heap-composition pit and bio gas plant for efficient waste management getting from the college canteen and college hostel Procure of all office items/ materials in a centralized procedure and maintain the stocks properly

## STUDENT SUPPORT AND PROGRESSION

- To provide a proper guidance for slow learning students to get best career through counseling, remedial classes, tutorial classes.
- Motivating advanced learning students for competitive exams and higher study preparation.
- To functionalize the Entrepreneurship Development Cell and initiate Programs for the greater benefits to the students
- Organize the various programs like of career-oriented talks, training programs, campus placement interviews, job-oriented programs, etc.

  
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- To assemble the vast alumni community for improving quality and quantity up-gradation of the college, through setting up of active alumni committee at departmental levels and merging those at a later date into a centralized body
- the facilities for educational tour, practical training and industrial visits for arrange students of all departments and streams
- To provide well facilitate common rooms for students
- To functionalize and implement various student welfare and financial support schemes
- To conduct different faculty and student exchange programs through various MoUs
- To set up an efficient centralized student counseling mechanism to resolve various stress-related issues.

## RESEARCH AND EXTENSION ACTIVITIES

- To motivate and inspire faculty members for availing research projects under various funding bodies both government and non government agencies.
- Encourage the faculty for attending and presenting papers in various academic events like conferences/seminar/workshops etc by making policies Lo extent financial support.
- To conduct extension programs in collaborative manner with various stakeholders.
- To undertake various welfare programs in the organizations/villages adopted by the college.
- Welfare programs in the organizations/villages adopted by the college.
- Implement various inter-disciplinary research projects by making use of the institutional infrastructure as well as of developing student's career and also collaborate with external organizations by getting MOUs
- To put forward persistent efforts to obtain/ receive grants from different funding agencies like UGC, DST, CSIR, AICTE, SERB, etc. and other non-governmental sources.
- Encouraging conducting awareness programs mainly focusing upon health, hygiene, environment, cleanliness and other safety issues.

## GOVERNANCE, LEADERSHIP AND MANAGEMENT

- To develop and sustain optimum number of statutory and non-statutory in-house bodies to deal with the wide range o day to day academic and administrative tasks
- To frame finance supporting policies to encourage the faculty to attend various faculty development/ short term teacher training programs.
- To construct a formal annual performance appraisal scheme for all teaching and non-teaching staff.

  
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- To conduct internal/ external quality audits at regular intervals, viz. Academic Audit, Administrative Audit, Green Audit, Water Audit, Energy Audit, Environment audit etc.
- To undertake qualitative assessment like NIRF ranking, ISO certification. NBA etc.
- Distribution of tasks in the in-house bodies as per capabilities to the institutional fraternity for achieving optimum performance levels.
- Promotion of e-governance in the matter of academic discourses, administrative domain, feedback acquisition and grievance through optimum usage of available ICT tools.
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- Adoption and implementation of an effective Learning Management System (LMS) with a view towards coordination, control, analysis and visualization of institutional information.

*M. Kishore*  
Coordinator / IQAC

Copy to:

Chairman *K. Randa*  
Director *S. Venkatesh*  
Principal, IQAC Cell, and All HODs.

*S. Venkatesh*

*P. Venkatesh*

Chairperson / IQAC

*Anand*

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## Internal Quality Assurance Cell (IQAC)

### Quality Initiatives Undertaken AY: 2020-21

Sl. No	Name of the Quality Initiatives by IQAC	Date of Conducting activity	Duration from	Duration To	Number of Participants
1	One day online seminar on How to write Qualitative Research paper	15-07-2020	15-07-2020	15-07-2020	45
2	Hands Training on Cyber Security	28-08-2020	28-08-2020	28-08-2020	35
3	IQAC 1 <sup>st</sup> Meeting	06-09-2020	06-09-2020	06-09-2020	7
4	Online Awareness program on Intellectual Property Right and Patent filling	13-10-2020	13-10-2020	13-10-2020	20
5	IQAC 2 <sup>nd</sup> Meeting	06-12-2020	06-12-2020	06-12-2020	7
6	Work shop on writing a Research Article	08-04-2021	08-04-2021	08-04-2021	40
7	Online FDP on Effective Teaching Methodologies	9-07-2021	9-07-2021	15-07-2021	43
8	IQAC 3 <sup>rd</sup> Meeting	06-08-2021	06-08-2021	06-08-2021	7
9	One day seminar on Confidence Building	13-09-2021	13-09-2021	13-09-2021	40
10	IQAC 4 <sup>th</sup> Meeting	06-11-2021	06-11-2021	06-11-2021	7

*M. Kiran*  
IQAC Co-ordinator

*[Signature]*  
Principal

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